

STANISLAUS REGIONAL TRANSIT AUTHORITY

BOARD OF DIRECTORS MEETING

Minutes of March 24, 2022
(Thursday) 1:00 p.m.

Important Notice Regarding COVID-19

In the interest of maintaining appropriate social distancing measures, members of the public were provided the opportunity to participate in the meeting electronically and had the right to observe and offer public comment in real time during the meeting.

DIRECTORS PRESENT: Jenny Kenoyer, Chris Ricci (arrived during Public Comment) (City of Modesto); Terry Withrow (Stanislaus County); Richard O'Brien (Representing the smaller cities other than Modesto and Turlock); Carla Strong, Tomas Gomez-Arias (Citizen Members)

DIRECTORS ABSENT: Chance Condit (Stanislaus County)

STAFF PRESENT: Adam Barth (CEO), Monica Streeter (General Counsel), Leticia Ortiz, Angela Swanson, Stephanie Fields, Megan Distaso, Sherry Bonora, Darla Moen, Dero In, Ramon Salinas, Roland Fecteau

ALSO PRESENT: Rosa Park, Edith Robles, Josephine Oshana, Philip McGuire, Hector Medina, Jean Foletta, Jennipher Marquez, Nick Jensen,

Debbie Trujillo, Karen Dunger, Edith Robles, Greg Chornak,
Gary Machado, Tom Courts

1. CALL TO ORDER

Chair Jenny Kenoyer opened the meeting at 1:07pm

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL.

4. PUBLIC COMMENTS

Members of the public may address the Board on any item not on the agenda. Comments shall be limited to three minutes unless the Chair of the Board sets a different time limit. The Board cannot take action on matters not on the agenda, unless the action is authorized by Section 54954.2 of the Government Code.

A member of the public spoke about the system still not running smoothly and stated that he wishes that there had been more of an improvement in the past month since our last meeting. He spoke about Transdev missing trips and failing to perform to the point of him having to adjust his appointment times due to fear of buses running late. He also spoke about being thankful for the efforts that he sees in staff trying to improve service.

Bryan Tyrell, representing Transdev, spoke regarding efforts to improve service by the recent hiring of new drivers and employees. He stated that joining the two transit entities together is a significant undertaking and they are able to handle the demands of this sort of consolidation. He stated that the GoGov portal has been set in place for customer complaints and that they have been dealt with appropriately and reasonably. Chair

Withrow asked if Transdev is fully staffed at this point to which Mr. Tyrell replied yes. Chair Withrow questioned the issue regarding missed trips. Mr. Tyrell stated that operations are going to improve because they implemented standard operating procedures which will aid in communication between staff members, including drivers. Mr. Withrow asked if a report could be made available showing the state of the timeliness and performance of drivers and routes. Mr. Tyrell and Mr. Barth noted that these types of reports will be made available moving forward.

5. CONSENT CALENDAR

- A. Motion to approve the Stanislaus Regional Transit Authority Meeting Minutes of March 24, 2022

- B. Motion to Adopt Resolution 2022-048 Authorizing the Chief Executive Officer to Execute and File the Annual Certifications and Assurances with the Federal Transit Administration

- C. Motion to Adopt Resolution 2022-049 Approving an Agreement with American Guard Services for Security Guard Services for a Not-to-Exceed Amount of \$3,037,053 and Authorizing the Chief Executive Officer to Execute the Same

- D. Motion to Adopt by Resolution 2022-050 Approving the 2022 Public Transportation Agency Safety Plan and Authorize the Chief Executive Officer to Execute All Necessary Documents and Implement the Same

***By Motion, (Director Withrow/Director O'Brien), and a 6-0 vote, the Stanislaus Regional Transit Authority Board approved Items 5A, 5B, 5C and 5D of the Consent Calendar**

6. DISCUSSION/ACTION ITEMS

- A. Motion to Adopt Resolution 2022-051 Approving the Submission of a Grant Application for the Low Carbon Transit Operations Program (LCTOP) for the Free Fares Project and Authorizing the Chief Executive Officer to Execute Any and All Necessary Documents

Adam Barth explained that this grant allows free rides within the system on specific dates throughout the year, such as the month of July, and various other dates established and agreed upon. Mr. Barth stated that this grant is very much appreciated by riders and is intended to increase ridership. Director O'Brien asked when the free months are to which Mr. Barth responded that July, December, GoGreen Week in March, and Dump the Pump. All free ride days are advertised in newspapers, online, digital marketing campaigns and signs on buses.

***By Motion (Director O'Brien/Chair Withrow), and a 6-0 Vote, the Stanislaus Regional Transit Authority Board Approved the Submission of a Grant Application for the Low Carbon Transit Operations Program (LCTOP) for the Free Fares**

- B. Motion to Adopt Resolution 2022-052 Authorizing the Chief Executive Officer to Negotiate and Execute an Amendment to the Agreement with Nelson/Nygaard for Bus Stop Improvement Plan Services for a New Not-to-Exceed Amount of \$490,000

Mr. Barth stated that Nelson/Nygaard is currently working with the Authority on the Comprehensive Operational Analysis. Mr. Barth stated that it would be best for them to also work with StanRTA on the Bus Stop Improvement Plan as well. In doing so, the agreed upon amount for this service would change because this new scope of work is to be included. Mr. Barth stated that he believes that this is the best direction to go. Nick Jensen (a member of the public via ZOOM) would like to know what type of prioritization list Nelson/Nygaard would be using to create a plan for

bus stop improvement. Mr. Barth stated that there are various areas that will be considered such as bus stop safety and accessibility.

***By Motion, (Director Withrow, Director O'Brien), and a 6-0 vote, the Stanislaus Regional Transit Authority Board approved the Amendment to the Agreement with Nelson/Nygaard for Bus Stop Improvement Plan Services for a New Not-to-Exceed Amount of \$490,000**

- C. Motion to Adopt Resolution 2022-053 Approving an Agreement with Concept Autobody, Inc for Exterior Bus Repainting Services for a Not-to-Exceed Amount of \$903,109 and Authorizing the Chief Executive Officer to Execute the Same

Mr. Barth stated that the RFP for bus painting produced only one bid which is from Concept Auto Body. This contract is for repainting eighty one out of one hundred twenty three buses in the Fleet. Director Withrow asked if this was anticipated in the budget. Mr. Barth replied yes, and that the bid came in lower than expected.

***By motion, (Director O'Brien, Director Gomez-Arias), and a 6-0 vote, the Stanislaus Regional Transit Authority Board approved the Agreement with Concept Autobody, Inc. for Exterior Bus Repainting Services for a Not-to-Exceed Amount of \$903,109**

- D. Motion to Adopt Resolution 2022-055 Approving an Agreement with Turbo Images to Provide Exterior Bus Decal Services for a Not-to-Exceed Amount of \$155,888 and Authorizing the Chief Executive Officer to Execute the Same

Mr. Barth explained that this Agreement is specifically for decals to be placed on the exterior of the buses. The decal work will take place after the buses have been painted and will take place overnight at the Bus Maintenance Facility.

***By motion, (Director Withrow, Director Gomez-Arias), and a 6-0 vote, the Stanislaus Regional Transit Authority Approved the Agreement with Turbo Images to Provide Exterior Bus Decal Services for a Not-to-Exceed Amount of \$155,888**

- E. Motion to Adopt Resolution 2022-055 Approving the Final Operating and Capital Budgets for Fiscal Year 2022-2023 and Authorizing the Chief Executive Officer to Implement the Same

Letti Ortiz gave details on the current state of the operating budget and anticipated expenses for the next Fiscal Year. Estimated revenue remains \$37.2 million and represents a balanced budget. Ms. Ortiz stated that approximately 96.9% of the final budget relies on the use of State and Local Funds. Ms. Ortiz gave details regarding the Capital Budget which is increased to accommodate anticipated projects for Fiscal Year 2022-2023. Director O'Brien asked the details regarding the anticipated fuel increase. Mr. Barth stated that it will increase from \$1.5 million to \$3 million. Director Gomez-Arias asked if we anticipate significant changes in budget for the upcoming fiscal year to which Ms. Ortiz replied no.

***By motion, (Director Gomez-Arias, Director O'Brien), and a 6-0 vote, the Stanislaus Regional Transit Authority Approved the Final Operating and Capital Budgets for Fiscal Year (2022-2023)**

- F. Motion to Adopt Resolution 2022-056 Approving the Transportation Development Act Claim for FY 2022-2023 and Authorize the CEO to Execute and Submit the Same

Letti Ortiz stated that the TDA Claim is the formal request by the Authority to StanCOG to release its apportionment for TDA Funds for transit purposes for fiscal year 2022-2023. Funds requested will cover 52% of the Transit Budget and approximately 81.3% of the Capital Budget. These funds will also cover 84% of the regional transit claim.

***By motion, (Director Withrow, Director Gomez-Arias), and a 6-0 vote, the Stanislaus Regional Transit Authority Approved the Transportation Development Act Claim for FY 2022-2023**

7. CEO REPORT:

Adam Barth thanked staff for all of their hard work and expressed appreciation for helping to create the new agency. Mr. Barth spoke about driver appreciation and is thankful to the Transdev Staff for their willingness to learn and make service better. Mr. Barth also stated that there have been a significant number of collisions recently and noted that NTD requires agencies to report collisions if they involve any one of the following three situations: fatality, injury which requires medical transport or over \$25,000 in damage. The Authority has had four which had to be reported with three being non-preventable. Director Gomez-Arias asked if there has been an uptick in non-reportable collisions to which Mr. Barth replied that there has been but there was not enough information available at the time to hypothesize the cause. Mr. Barth then stated that Director Gomez-Arias has submitted his resignation from the Board. Director Gomez-Arias thanked the Authority for the opportunity to serve.

8. DIRECTOR REPORTS:

NONE

9. Adjournment: Meeting adjourned at 1:58PM

**Next Regularly Scheduled Stanislaus Regional Transit Authority Meeting:
Thursday, May 26, 2022 at 1:00 p.m.**