

STANISLAUS REGIONAL TRANSIT AUTHORITY

BOARD OF DIRECTORS MEETING

Minutes of April 27, 2023
(Thursday) 1:00 p.m.

Important Notice Regarding COVID-19

DIRECTORS PRESENT: Terry Withrow (Stanislaus County); Steven Morrow (Citizen Members); George Carr (Hughson Mayor); Jerimiah Williams (Alternate for City of Modesto); Chris Ricci (City of Modesto) Vice Chair Condit (Stanislaus County);

DIRECTORS ABSENT: Director Carla Strong; Director Wright (City of Modesto)

STAFF PRESENT: Adam Barth (CEO), Valerie Fabela, Simon Herrera, Nicole Hensley, Lucien Musso, Roland Fecteau

ALSO PRESENT: Monica Streeter (General Counsel) Christian, Jean, Jenny, Cesar, Ron, James, Tanner, Transdev drivers (4)

1. CALL TO ORDER

Terry Withrow opened the meeting at 1:00 pm

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

A Quorum of the Directors was present.

4. PUBLIC COMMENTS

Members of the public may address the Board on any item not on the agenda. Comments shall be limited to three minutes unless the Chair of the Board sets a different time limit. The Board cannot take action on matters not on the agenda, unless the action is authorized by Section 54954.2 of the Government Code.

Jenny Kenoyer gave a public comment thanking the board and expressing her commitment to stay involved as a former Council member and StanRTA board member.

5. PRESENTATION

A. Recognition of Drivers/Employees of the Month

Four Transdev staff were recognized as Employees of the Month.

B. Recognition of the Stanislaus Regional Transit Authority (StanRTA) as the 2023 CalACT Transportation Agency of the Year

Adam presented to the board an award that StanRTA earned as the 2023 Outstanding Agency of the year award given by The California Association for Coordinated Transportation (CalACT). The award is a one time a year award and was presented to StanRTA at the CalACT conference.

C. Book the S App Demonstration for ADA Paratransit Services

This item was pulled and will be presented to the board at the next board meeting.

6. CONSENT

A. Motion to Approve the Stanislaus Regional Transit Authority Regular Meeting Minutes of March 23, 2023

B. Motion to Adopt Resolution 2023-095 Approving Submission of a Transportation Development Act Capital and Operations Claim to StanCOG

C. Motion to Adopt Resolution 2023-096 Approving the Upgrade of Avail Technologies Transit Management Equipment on Authority Buses for a Not-to-Exceed Amount of \$1,250,000

D. Motion to Adopt Resolution 2023-097 Approving the use of American Rescue Plan Act (ARPA) funds for a COVID Recovery One-Time Payment for Eligible Authority Employees

E. Motion to Adopt Resolution 2023-098 Approving the Purchase of Bus Stop Shelters for a Not-to-Exceed Amount of \$705,715

***By Motion, (Director Carr, Director Morrow), and a 6-0 vote, the Stanislaus Regional Transit Authority Board Approved Items 6A, 6B, 6C, 6D and 6E of the Consent Calendar**

7. DISCUSSION/ACTION ITEMS

- A. Report from Brown Armstrong on the Fiscal Year Ended June 30, 2022, Audited Financial Statements and Independent Auditor's Report

Eric Xin with Brown Armstrong gave a presentation on the scope of procedures they completed in their audit. The audit process includes inquiry, confirmation, verification, substantive testing, and analytic procedures. Eric went over the findings in their audit where StanRTA was issued one finding in capital assets due to insufficient documentation for current and existing capital assets transferred to the Authority from the City of Modesto and the County of Stanislaus.

- B. Motion to Adopt Resolution 2023-099 Approving the Appointment of Members to the Authority Equity and Accessibility Committee

The Stanislaus Equity and Accessibility Committee (SEAAC) was approved at the March 23, 2023, board meeting to form this committee. The SEAAC committee will act as advisors to the StanRTA Board of Directors on issues of disability, equity, and inclusion. StanRTA solicited applications and is ready for the StanRTA board to vote on the current applicants who have applied so far. There are 9 members of the committee to represent each of the advisory districts. The board packet included the applications for board review. In some areas there was only 1 applicant and other areas the board heard from the applicants present either in person or via zoom. After discussion the board decided on the following applicants to represent their district.

Community Members Representing Each of the Supervisorial Districts in the County	
District 1:	TBD
District 2:	Cesar Rubio (Hughson)
District 3:	Jacinta Groves
District 4:	Jenny Kenoyer (Modesto)
District 5:	Vernon Snodderly (Newman)
Community/Non-Profit Organizations	
Senior Advocacy Network	Hannah Brady
CA Rural Legal Assistance	Nick Jensen

Public/Social Service Agencies	
Stanislaus County Office of Education	John Luis
County of Stanislaus Community Services Agency	TBD

***By Motion, (Director Morrow, Director Carr), and a 6-0 vote, the Stanislaus Regional Transit Authority Board Approved Items 7B of the Discussion/Action item for district 2.**

***By Motion, (Director Williams, Director Morrow), and a 6-0 vote, the Stanislaus Regional Transit Authority Board Approved Items 7B of the Discussion/Action item for all other districts.**

- C. Motion to Adopt Resolution 2023-100 Approving the Authority’s Zero-Emission Bus Rollout and Implementation Plan

CEO Adam Barth introduced the Stantec project manager David Verbich to give a presentation on the plan. David’s presentation highlighted key findings from the existing conditions report, modeling methodology and results, ICT ZEB plan and Facility Concepts.

***By Motion, (Director Morrow, Director Condit), and a 6-0 vote, the Stanislaus Regional Transit Authority Board Approved Items 7C of the Discussion/Action item.**

- D. Motion to Adopt Resolution 2023-101 Approving the Authority’s Bus Stop Design Guidelines and Improvement Plan and Authorize CEO to Implement the Same

Operations Director Simon Herrera and Transit Planner Lucien Musso gave a presentation. The presentation included the development of a Bus Stop Improvement Plan made up of several components. The components include inventory of all bus stops and their conditions, establish designed guidelines, and prioritization tools.

***By Motion, (Director Morrow, Director Williams), and a 6-0 vote, the Stanislaus Regional Transit Authority Board Approved Items 7D of the Discussion/Action item.**

Director Condit left the meeting during the staff presentation. A quorum of Directors was still present.

8. INFORMATION ITEMS

No information items.

9. CEO REPORT

StanRTA staff had a Town Hall Event for the Transdev drivers on April 23rd where great feedback was given from the drivers and where improvements can be made. StanRTA plans to continue this type of meeting in the future.

The changes to the routes went into effect in March 2023 and some minor modifications will take place in July 2023.

Ribbon cutting ceremony for the Transit Center project has a tentative date of 6/15/23.

10. DIRECTOR REPORTS

Chair Withrow would like to take a look at the committees and see where room can be made for Mohammad to possibly join the committee.

Director Williams thanked the StanRTA staff for their attendance and participation at Earth Day.

Director Ricci would like to see if StanRTA would be interested in displaying art from Stanislaus Arts Council on either the buses or the bus stops.

Director Carr informed the board of the Hughson Fruit and Nut Festival taking place this weekend of April 29-30.

11. ADJOURNMENT

Adjournment: Meeting adjourned at 2:40 PM

**Next Regularly Scheduled Stanislaus Regional Transit Authority Meeting:
Thursday, May 25, 2022, at 1:00 p.m.**